

# Check list - Using Mortgage as Security

Items Required	Date Received
<input type="checkbox"/> * Salary Advice – ( <b>Three months</b> )	...../...../.....
<input type="checkbox"/> * Personal Budget	...../...../.....
<input type="checkbox"/> TRN, NIS & Valid ID(of applicant and owners of property)	...../...../.....
<input type="checkbox"/> *Valuation Report of Property (not more than a year old)	...../...../.....
<input type="checkbox"/> *Duplicate Certificate of Title (property)	...../...../.....
<input type="checkbox"/> *Parish Council&/Town Planning approval if plans are to build	...../...../.....
<input type="checkbox"/> *Inspection Report/Surveyors Report	...../...../.....
<input type="checkbox"/> *Life Insurance (applies once total loan exceed \$2,000,000.00)	...../...../.....
<input type="checkbox"/> *Authorization Letter(s)(if property is not yours alone)	...../...../.....
<input type="checkbox"/> *Evidence of Purpose of Loan	...../...../.....
<input type="checkbox"/> *Insurance Endorsement (Property/Land)	...../...../.....
<input type="checkbox"/> *Qualification/Illegibility letter from NHT	...../...../.....
<input type="checkbox"/> *Proof of Address	...../...../.....
<input type="checkbox"/> *Share requirement 10% of amount being borrowed	...../...../.....
<input type="checkbox"/> *Statement of account from other mortgagee(s)	...../...../.....
<input type="checkbox"/> *Current water bill (for the premises being used)	...../...../.....
<input type="checkbox"/> *Processing Fees 2% of sum being borrowed	...../...../.....
<input type="checkbox"/> *Legal Fees – (credit Union Lawyer)	...../...../.....

This list is not exhaustive and there may be need for additional documents upon the assessment of the loan.

COMMENTS:

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